

APPLICATION FOR AUDITING COURSES

CONDITIONS OF AUDITING (PLEASE READ CAREFULLY)

Audit requests requires approval. Please forward this **request form and fee payment** (see "Fee" below) to: regis.registrar@utoronto.ca

For September courses: latest by 31 August

For January courses: latest by 30 November of the previous year

For Summer courses: at least 10 business days prior to the first day of the course

2. A limited number may audit a course with the permission of the instructor and subject to availability of space. Auditors are not admitted to full, limited-enrolment courses.
3. Auditors are fully qualified students who are present for and participate in classes with the permission of, and according to the policy set forth by, the instructor of the course. Participation of the auditor in class exercises and discussion is at the discretion of the course instructor.
4. Auditors may NOT write the final examination for the course or submit comparable material that would be equivalent to the final examination. Instructors will not mark written work from auditors.
5. Courses taken as audit will NOT be converted to credit courses at a later date. A course taken for audit should not be taken again for credit.
6. Audited courses do not appear on a basic program student's official transcript.
7. A library card, valid only at Regis, may be purchased from the Regis College Library at the current price.
8. There will no be refund after the second week of classes of the September/January terms, or after the first four hours of the Summer session intensive classes.
9. Approval of request to audit will be conveyed via email.
10. Auditing for advanced level courses (5000/6000) are restricted to currently registered AD students.
11. An individual will normally not be allowed to audit more than one course per term, or more than a total of three courses at the college. Current full-time students may request to audit beyond the third courses subject to:
 - a. current student is to obtain written recommendation from program advisor/supervisor.
 - b. payment of a fee (equivalent to the current course tuition fee); and
 - c. special approval by the Dean.

FEE

Audit requests with no payment of fees will not be processed and auditor will not be allowed to attend classes. Payment of auditing fee can be made on-line via the links below.

One-unit course \$441.00 <https://regis.z2systems.com/np/clients/regis/eventRegistration.jsp?event=975&>
Senior citizens (age 65 or over - may require proof by Regis College) \$216.00
<https://regis.z2systems.com/np/clients/regis/eventRegistration.jsp?event=995&>

Two-unit course \$882.00 <https://regis.z2systems.com/np/clients/regis/eventRegistration.jsp?event=990&>
Senior citizens (age 65 or over - may require proof by Regis College) \$432.00
<https://regis.z2systems.com/np/clients/regis/eventRegistration.jsp?event=1000&>

Currently registered **FULL-TIME** students in a TST program is exempted from audit fee.

APPLICATION FOR AUDITING COURSES

LASTNAME _____ NAME _____

ADDRESS _____

EMAIL ADDRESS _____

TELEPHONE: Home _____ Work _____ Cellphone _____

STUDENT NUMBER (if any) _____ UTORid (if any) _____

Are you currently enrolled in any Toronto School of Theology (TST) Program? No Yes

If yes: College _____ Program _____ Full-Time Part-Time

Will you be 65 or over at the start of the course? No Yes

I have previously audited _____ courses from the College.

I wish to audit: September 202____ January 202____ Summer term 202____

COURSE NUMBER _____

COURSE TITLE _____

INSTRUCTOR _____

SIGNATURE: _____ DATE: _____

Professor's approval

Payment Received:

Note:

Date

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For AD Students only:

To be completed by the instructor at the end of the course.

This is to certify that the above-named student has participated in the course listed above and has fulfilled all of the conditions of an auditor.

Instructor's Signature: _____ Date: _____