

# APPLICATION FOR AUDITING COURSES

(AD students please use the TST form)

## CONDITIONS OF AUDITING (PLEASE READ CAREFULLY)

1. Audit request requires approval. For processing requests, this **request form and fee payment** (see "Fee" below), must reach the Registrar ([regis.registrar@utoronto.ca](mailto:regis.registrar@utoronto.ca)) on or before:

**For September courses:** latest by 31 August

**For January courses:** latest by 30 November of the previous year

**For Summer courses:** at least 10 business days prior to the first day of the course

2. A limited number may audit a course with the permission of the instructor and subject to availability of space. Auditors are not admitted to full, limited-enrolment courses.

3. Auditors are fully qualified students who are present for and participate in classes with the permission of, and according to the policy set forth by, the instructor of the course. Participation of the auditor in class exercises and discussion is at the discretion of the course instructor.

4. Auditors may NOT write the final examination for the course or submit comparable material that would be equivalent to the final examination. Instructors will not mark written work from auditors.

5. Courses taken as audit may NOT be converted to credit courses at a later date. A course taken for audit should not be taken again for credit.

6. Audited courses do not appear on a basic program student's official transcript.

7. A library card, valid only at Regis, may be purchased from the Regis College Library at the current price.

8. There will no be refund after the second week of classes of the September/January terms, or after the first four hours of the Summer session intensive classes.

9. Approval of request to audit will be conveyed via email.

### **FEE**

Audit requests with no payment of fees will not be processed and auditor will not be allowed to attend classes. Payment of auditing fee can be made on-line via the links below.

**One-unit course** \$400.00     <https://regis.z2systems.com/np/clients/regis/eventRegistration.jsp?event=975&>

Senior citizens (age 65 or over - may require proof by Regis College)\$200.00

<https://regis.z2systems.com/np/clients/regis/eventRegistration.jsp?event=995&>

**Two-unit course** \$800.00     <https://regis.z2systems.com/np/clients/regis/eventRegistration.jsp?event=990&>

Senior citizens (age 65 or over - may require proof by Regis College)\$400.00

<https://regis.z2systems.com/np/clients/regis/eventRegistration.jsp?event=1000&>

Currently registered **FULL-TIME** students in a TST program is exempted from audit fee.

# APPLICATION FOR AUDITING COURSES

(AD students please use the TST form)

LASTNAME \_\_\_\_\_ NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

TELEPHONE: Home \_\_\_\_\_ Work \_\_\_\_\_ Cellphone \_\_\_\_\_

STUDENT NUMBER (if any) \_\_\_\_\_ UTORid (if any) \_\_\_\_\_

Are you currently enrolled in any Toronto School of Theology (TST) Program? No  Yes

College \_\_\_\_\_ Program \_\_\_\_\_ Full-Time  Part-Time

Will you be 65 or over at the start of the course? No  Yes

I wish to audit:  September 202\_\_\_\_  January 202\_\_\_\_  Summer term 202\_\_\_\_

COURSE NUMBER \_\_\_\_\_

COURSE TITLE \_\_\_\_\_

INSTRUCTOR \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## **For Office Use Only**

<hr/> <b>Professor's approval</b> <hr/> <b>Date</b>	<b>Payment Received:</b> \$ _____ <hr/> <b>Date</b>	<b>Note:</b> _____ <hr/>
--	---	--------------------------------