



Regis College COVID-19 Outbreak Prevention and Management Plan

2020–2021

Introduction

1. Regis College (hereinafter, also “Regis” or “the College”) is a founding member-college of the Toronto School of Theology (TST), a consortium of theological schools affiliated with the University of Toronto (U of T). Regis College’s designated learning institution number is O19358972972. Regis College is located on the University of Toronto’s St. George Campus, at 100 Wellesley St W., Toronto, ON, M5S 2Z5.
2. This plan outlines the measures and protocols Regis College has in place to prevent and manage potential COVID-19 outbreaks within the College community.
3. This plan has been communicated to the Regis College community, including students, faculty, and staff of the College, to ensure its successful and uniform implementation. This plan is also available for download on the College website, at <https://regiscollege.ca/phased-return-to-campus/>.

Deference to Relevant Authorities, Legislation, and Policies

4. Regis College shall comply with all existing and new federal, provincial, and municipal legislation and policies that might bear upon its response to the COVID-19 pandemic. The College shall follow all pertinent guidelines issued by government and public health authorities.

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Outbreak Prevention

Physical Distancing, Face Covering, and Hand Hygiene

5. Standard physical and social distancing practices are in place and enforced within Regis College. In particular,

5.1. all persons are required to maintain at least two metres of distance from others while at the College, and

5.2. all persons are required to wear a mask or face covering at the College when physical distancing is not possible. The mask or face covering must meet standard hygiene and safety requirements.¹

6. Regis College follows Public Health Ontario's "[Cleaning and Disinfection for Public Settings](#)" guidelines. In particular, College cleaning staff clean and disinfect frequently touched surfaces such as doorknobs, elevator buttons, and touchscreens twice every day.

7. Hand sanitizing stations are installed throughout Regis College, including the College entrance and all open common areas.

8. Standard signage reminding persons of physical distancing, face covering, hand-sanitizing hygiene, and other standard measures aimed at mitigating the spread of COVID-19 are posted throughout Regis College.

9. Faculty and staff of Regis College are encouraged to work remotely. Operations in the College are kept to a minimum. The library offers curbside pick-up of materials, following standard procedures for such services.

COVID-19 Symptom and Exposure Screening

10. All students, faculty, and staff of Regis College are required to self-assess for COVID-19 symptoms and exposure before entering the College on a given day. They do so in one of two ways: (1) the U of T's UCheck COVID-19 self-assessment web application, or (2) the appropriate U of T COVID-19 self-assessment form. These tools assess COVID-19 symptoms and possible exposure to COVID-19 through contact with a suspected or confirmed COVID-19 patient or travel; they constitute a daily COVID-19 symptom and exposure screening process.

10.1. Should a student, faculty, or staff present COVID-19 symptoms, or should they possibly have been exposed to COVID-19 in the recent past, these self-assessment tools provide instructions on what next steps they should take: they are instructed not to come to the College, and are told whom to contact (see pars 15–15.4, below).

¹ See, e.g., the requirements outlined in the [City of Toronto By-Law 541-2020](#), which stipulates that masks and face coverings must cover the mouth, nose, and chin (no. 1.(a) of the By-Law).

10.1.1. In this plan, reporting COVID-19 symptoms or reporting possible exposure to COVID-19 in the recent past through either the UCheck web application or a U of T COVID-19 self-assessment form, and receiving these instructions, is referred to as “scoring red in UCheck.”

10.2. More information about UCheck and the U of T COVID-19 self-assessment forms can be found on the [U of T’s UCheck webpage](#).

10.3. Students, faculty, and staff of Regis College are reminded with a certain frequency, at least once every semester, to self-assess for COVID-19 symptoms and exposure as per above.

11. Signage is posted at all entries to Regis College that asks visitors to self-assess for COVID-19 symptoms and exposure before entering the College. The signage also encourages them to use one of the two self-assessment tools outlined in paragraph 10, if they are a member of the Regis or U of T community.

Outbreak Management Plan

12. Students, faculty, and staff of Regis College, and all visitors to the College, must provide information for possible contact tracing whenever they come to the College. This information is kept confidential, and shall only be used in the case of a COVID-19 outbreak within the College community.

13. Students, faculty, and staff of Regis College shall cooperate fully with local public health units and all other relevant authorities in investigations and management of COVID-19 outbreaks within the College community.

14. The Dean of Regis College shall serve as the liaison between Regis College and the local public health unit and all other relevant authorities in investigations and management of COVID-19 outbreaks within the College community.

14.1. The Dean of Regis College is Susan Wood, SCL; she may be contacted at (416) 922-5474 ext. 250.

15. Regis College shall follow the U of T Environmental Health and Safety (EHS) “[Procedures in the Event of a UCheck red screen, Confirmed Case and/or COVID-19 Symptoms](#)” (hereinafter, “EHS Procedures”). These procedures constitute a robust plan to manage COVID-19 outbreaks within the College community. These procedures are updated regularly to reflect evolving University and public health guidelines.

15.1. The EHS Procedures fall into three large groups: (1) procedures in the event that a student, faculty, or staff score red in UCheck, (2) procedures in the event that a student, faculty, or staff test positive for COVID-19, and (3) procedures in the event that a student, faculty, or staff present COVID-19 symptoms. Each group of procedures also delineates two different response chains, according to whether it is (1) a student or (2) an employee (i.e. faculty or staff) who scores red in UCheck, tests positive for COVID-19, or presents COVID-19 symptoms. Paragraphs 15.1.1–15.1.3 summarize the different response chains for each group of procedures.

15.1.1. Should a Regis College employee score red in UCheck, they will be instructed to stay home and contact their manager; their manager shall instruct them to contact the U of T EHS Occupational Health Nurse (OHN), who will work with the relevant persons to determine next steps, including any of the

following that might be necessary: testing, contact tracing, disinfection, communications within the College community and the broader public, etc. The OHN can be contacted at ehs.occhealth@utoronto.ca.

Should a Regis student score red in UCheck, they will be instructed to contact Campus Health and Wellness or Health and Counselling, who will assess whether the OHN needs to be contacted. Campus Health and Wellness or Health and Counselling can be reached at the following numbers from the three U of T campuses:

St. George: (416) 978-8030

UTSC: (416) 287-7065

UTM: (905) 828-5255

15.1.2. Should a Regis College employee test positive for COVID-19, they shall report this immediately to the OHN and their manager. The OHN will then work with the relevant persons to determine next steps.

Should a Regis student test positive for COVID-19, they shall complete the self-declaration tool on ACORN and report their test result immediately to the OHN, who will then work with the relevant persons to determine next steps.

15.1.3. Should a Regis College employee present COVID-19 symptoms, they shall report this to their manager, go or remain home, and contact their physician, local public health unit, or Telehealth Ontario (1-877-797-0000). The employee shall also report their symptoms to the OHN, who will then work with the relevant persons to determine next steps.

Should a Regis student present COVID-19 symptoms, they shall report this to their course instructor or supervisor, go or remain home, complete the self-declaration tool on ACORN, and contact Campus Health and Wellness or Health and Counselling, who will then work with the relevant persons to determine next steps.

15.2. In each of the scenarios above, **students, faculty, and staff of Regis College shall refrain from issuing communications within the College community or to the public concerning the red score, positive COVID-19 test result, or COVID-19 symptoms without the guidance of the OHN.** Whatever the case, the OHN will work with all relevant persons to perform contact tracing, notify persons who have possibly been exposed, and make whatever communications are necessary, while respecting the privacy and rights of all relevant persons.

15.3. In each of the scenarios above, Regis College shall follow the guidance of the OHN concerning sanitization of possibly infected places and all other COVID-19 outbreak management procedures.

15.4. Please see the U of T EHS "[Procedures in the Event of a UCheck red screen, Confirmed Case and/or COVID-19 Symptoms](#)" for our full outbreak management procedures.