APPLICATION FOR AUDITING COURSES

(AD students please use the TST form)

CONDITIONS OF AUDITING (PLEASE READ CAREFULLY)

*1. This form, with fee payment, must reach the Registrar's Office (either to be brought in or mail to: Registrar, Regis College, 100 Wellesley Street West, Toronto, ON M5S 2Z5) **at least 2 business days prior to the first day of classes for processing**.*

2. A limited number of students may audit a course with the permission of the instructor and subject to availability of space. Auditors are not admitted to full, limited-enrolment courses.

2. Auditors are fully qualified students who are present for and participate in classes with the permission of, and according to the policy set forth by, the instructor of the course. Participation of the auditor in class exercises and discussion is at the discretion of the professor.

3. Auditors may NOT write the final examination for the course or submit comparable material that would be equivalent to the final examination. Instructors will not mark written work from auditors.

4. Courses taken as audit may NOT be converted to credit courses at a later date. A course taken for audit should not be taken again for credit.

5. Audited courses do not appear on a basic program student's official transcript.

6. A library card, valid only at Regis, may be purchased from the Regis College Library at the current price.

7. There will no be refund after the second week of classes.

8. Request to audit, upon approval, will be conveyed to the student via email.

FEE

*If you are not currently enrolled **FULL-TIME** in a TST program, there is a fee of **$300.00** for each audited one-unit course, and $600.00 for each audited two-unit course. For senior citizens (age 65 or over - may require proof by Regis College), it is $150.00 for each one-unit and $300.00 for each two-unit course. **Please make your cheque payable to Regis College**.*

LASTNAME_____ NAME _____

ADDRESS _____

EMAIL ADDRESS _____

TELEPHONE: Home _____ Work _____ Cellphone _____

STUDENT NUMBER (if any) _____   UTORid (if any) _____

Are you currently enrolled in any Toronto School of Theology (TST) Program?   No ☐   Yes ☐

College _____ Program _____ Full-Time ☐   Part-Time ☐

Will you be 65 or over at the start of the course?   No ☐   Yes ☐

I wish to audit: ☐ September, 20____   ☐ January, 20____   ☐ Summer term, 20____

COURSE NUMBER _____   COURSE TITLE _____

INSTRUCTOR _____

SIGNATURE: _____ DATE: _____

For Office Use Only

	Payment Received:	Date Received:
_____ **Professor's approval**	$_____ ☐ Cheque ☐ Cash	**Date Forwarded to Finance Office:**

2017/05