

**REGIS COLLEGE
GRADUATION APPLICATION 2017**

Convocation Date: Saturday, November 25, 2017

Application for graduation can be submitted starting 1 February, and must reach the Registrar's Office latest by May 31.

Please check boxes and complete all shaded areas.

- ☐ I have completed all program requirements of the following program(s) and am applying to graduate.
- ☐ I am currently taking the course(s) _____, and will complete all program requirements by _____ (month), _____ (year). **I understand that it is my responsibility to ensure that program and graduation requirements have been met. Grades for all my academic activities are to be received by the Registrar's Office latest by end of August this year; and submission of extended essay/synthesis or summative exercise paper/thesis to TST is according to the required format and deadline.**

Please INITIAL each item below to acknowledge and understand that:

- ___ my name in ROSI will be used on the parchment and Convocation Program. (Please contact the Registrar's Office latest by August 15 if any change is required.)
- ___ I understand that it is my responsibility to update my addresses/phone numbers in SWS, and to inform changes directly to the Regis Registrar in terms of receiving notification of graduation and parchment.
- ___ I will regularly check my mail.utoronto.ca emails and understand that Regis College will only contact me at this e-mailbox before Convocation, and will not forward emails/information to other email addresses.
- ___ I have completed, or is due to complete all program requirements. This will include receipt of grades for all academic activities, extended essay/synthesis, summative exercise papers/thesis, and submission of thesis to TST and T-Space according to the TST/Regis/SMC deadlines and the required format (as applicable to the program).
- ___ I have no/will clear all College or University outstanding obligations in terms of fees, library loans and other relevant obligations prior to 31 August of the year of graduation applied for regardless of the expiry/due date announced for the year.
- ___ I understand that the application for a credential is not automatic and requires the approval of the Dean's Committee, Regis College; and relevant parties at Regis College and University of Toronto.
- ___ All items in the student's College Mailbox/Locker/Carrel have been cleared and fobs returned by me by August 15 of this year that I am requesting for graduation. Regis College is authorized to remove and destroy any items remaining in my mailbox/locker/carrel after August 15.
- ___ I will complete an on-line ATS Graduating Students Questionnaire prior to receipt of letter re graduation.
- ___ I understand that if I request pick-up of diploma my named representative must make an appointment with the Registrar, and the diploma must be picked up within two weeks after the Convocation.
- ___ Students applying to graduate from Non-Conjoint MA and PHD programs must also apply for graduation with St. Michael's College (SMC) and follow SMC instructions and deadlines.

Name (Lastname) _____ (Firstname) _____

Signature _____ Date _____ /2.....

Name (Lastname) _____ (Firstname) _____
 Student No. _____ Email _____
 Address _____
 Phone (Home) _____ (Business) _____

Diploma / Degree applying for (CHECK ALL THAT APPLY):

- ☐ M.DIV. MASTER OF DIVINITY
- ☐ MTS MASTER OF THEOLOGICAL STUDIES
- ☐ MA in MS MASTER OF ARTS IN MINISTRY AND SPIRITUALITY
- ☐ THM MASTER OF THEOLOGY
- ☐ D.MIN. DOCTOR OF MINISTRY
- ☐ MA MASTER OF THEOLOGY IN THEOLOGICAL STUDIES
- ☐ THD DOCTOR OF THEOLOGY
- ☐ PHD DOCTOR OF PHILOSOPHY IN THEOLOGICAL STUDIES

- ☐ STB BACHELOR OF SACRED THEOLOGY
- ☐ STL LICENTIATE IN SACRED THEOLOGY
- ☐ STD DOCTOR OF SACRED THEOLOGY
- ☐ STM MASTER OF SACRED THEOLOGY

- ☐ DIS DIPLOMA IN IGNATIAN SPIRITUALITY
- ☐ DLS – Basic DIPLOMA IN LONERGAN STUDIES (Basic)
- ☐ DLS – Adv DIPLOMA IN LONERGAN STUDIES (Advanced)
- ☐ DSD DIPLOMA IN SPIRITUAL DIRECTIONS
- ☐ DTS DIPLOMA IN THEOLOGICAL STUDIES
- ☐ DPS DIPLOMA IN PHILOSOPHICAL STUDIES

- ☐ MA (SMC) MASTER OF ARTS IN THEOLOGY from St. Michael's College (separate application to St. Michael's College is required.)
- ☐ PHD (SMC) DOCTOR OF PHILOSOPHY IN THEOLOGY from St. Michael's College (separate application to St. Michael's College is required.)

Convocation Fee

- ☐ I have enclosed the Convocation Fee of \$25.00 ☐ by cheque payable to Regis College ☐ by cash

Attendance

- ☐ I will attend Convocation. (Please remember to confirm the number of guests you are bringing at least two weeks prior to Convocation. Letter with details will be sent to graduands in October.)
- ☐ I will NOT attend Convocation.
- ☐ I authorize _____ to pick up my parchment within two weeks after Convocation.
- ☐ I require my parchment to be mailed to me at the following address. A cheque / cash (please circle) of \$30 is enclosed for the costs of mailing my parchment to the following address after Convocation:
 (Note: Students returning to their home country must ensure that his/her bank account in Canada is valid for cashing the cheque by the College.)
 Address _____

(Please print clearly, and **remember to update your contact information with the Registrar and in SWS.**)

Signature _____ Date _____

(Confirmation of receipt of this graduation application will be sent by email.)

2017

Last name: _____ First Name: _____

Please check one:

(1) _____ I am working now: Full-Time _____ Part-Time _____

My current job title is _____

Organization _____

(2) _____ I am continuing my job search.

(3) _____ I am studying at _____

Program _____

(4) _____ Other.
Please specify: _____

