

**REGIS COLLEGE
GRADUATION APPLICATION 2016**

Convocation Date: Saturday, November 19, 2016

Application for graduation can be submitted starting 1 February, and must reach the Registrar's Office latest by May 31.

Please check boxes and complete all shaded areas.

I have completed all program requirements of the following program(s) and am applying to graduate.

I am currently taking the course(s) _____,
and will complete all program requirements by _____(month), _____(year). **I understand that it is my responsibility to ensure that program and graduation requirements have been met. Grades for all my academic activities are to be received by the Registrar's Office latest by end of August this year; and submission of extended essay / synthesis papers / thesis to TST is according to the required format (as applicable) and deadline.**

Please INITIAL each item below to acknowledge and understand that:

___ **my name in ROSI will be used on the diploma and Convocation Program. (Please contact the Registrar's Office latest by August 15 if any change is required.)**

___ **it is the student's responsibility to update his/her mailing address with the Registrar's Office and in ROSI in terms of receiving notification of graduation and diploma (if applicable).**

___ **I will regularly check mail.utoronto.ca emails and keep in contact with Regis College at this e-mailbox before Convocation.**

___ **I have completed, or is due to complete all program requirements. This will include receipt of grades for all academic activities, extended essay / synthesis papers / thesis, and submission of thesis to TST according to the TST/Regis/SMC deadlines and the required format (as applicable to the program).**

___ **I have no/will clear all College or University outstanding obligations in terms of fees, library loans and other relevant obligations prior to receipt of diploma.**

___ **I understand that the application for a credential is not automatic and requires the approval of the Dean's Committee, Regis College; and relevant parties at Regis College and University of Toronto.**

___ **All items in the student's College Mailbox/Locker/Carrel have been cleared and fobs returned by the student by August 15 of the year the student requests graduation. Regis College is authorized to remove and destroy any items remaining in mailboxes after August 15.**

___ **I will complete an on-line ATS Graduating Students Questionnaire prior to receipt of diploma.**

___ **Student who requests pick-up of diploma must make an appointment with the Registrar, and the diploma must be picked up within two weeks after the Convocation.**

___ **MA and PHD graduands must also apply for graduation with St. Michael's College (SMC) and follow SMC instructions and deadlines.**

Name (Lastname) _____ (Firstname) _____

Signature _____ Date _____ /2.....

Name (Lastname) _____ (Firstname) _____
 Student No. _____ Email _____
 Address _____
 Phone (Home) _____ (Business) _____

Diploma / Degree applying for (CHECK ALL THAT APPLY):

- M.DIV. MASTER OF DIVINITY
- MTS MASTER OF THEOLOGICAL STUDIES
- MA in MS MASTER OF ARTS IN MINISTRY AND SPIRITUALITY
- THM MASTER OF THEOLOGY
- D.MIN. DOCTOR OF MINISTRY
- THD DOCTOR OF THEOLOGY
- PHD DOCTOR OF PHILOSOPHY IN THEOLOGICAL STUDIES

- STB BACHELOR OF SACRED THEOLOGY
- STL LICENTIATE IN SACRED THEOLOGY
- STD DOCTOR OF SACRED THEOLOGY
- STM MASTER OF SACRED THEOLOGY

- DIS DIPLOMA IN IGNATIAN SPIRITUALITY
- DLS – Basic DIPLOMA IN LONERGAN STUDIES (Basic)
- DLS – Adv DIPLOMA IN LONERGAN STUDIES (Advanced)
- DSD DIPLOMA IN SPIRITUAL DIRECTIONS
- DTS DIPLOMA IN THEOLOGICAL STUDIES
- DPS DIPLOMA IN PHILOSOPHICAL STUDIES

- MA (SMC) MASTER OF ARTS IN THEOLOGY from St. Michael’s College (separate application to St. Michael’s College is required.)
- PHD (SMC) DOCTOR OF PHILOSOPHY IN THEOLOGY from St. Michael’s College (separate application to St. Michael’s College is required.)

Convocation Fee

- I have enclosed the Convocation Fee of \$25.00 by cheque payable to Regis College by cash

Attendance

- I will attend Convocation. (Please remember to confirm with the Student Services Office [student.services@regiscollege.ca] the number of guest you are bringing two weeks before Convocation.)
- I will NOT attend Convocation.
- I authorize _____ to pick up my diploma within two weeks after Convocation.
 - I require my diploma to be mailed to me at the following address. A cheque / cash (please circle) of \$30 is enclosed for the costs of mailing my diploma to the following address after Convocation:
 (Note: Students returning to their home country must ensure that his/her bank account in Canada is valid for cashing the cheque by the College.)
 Address _____

(Please print clearly, and **remember to update your contact information with the Registrar and in ROSI.**)

Signature _____ Date _____

(Confirmation of receipt of this graduation application will be sent by email.)

2016

Last name: _____ First Name: _____

Please check one:

(1) _____ I am working now: Full-Time _____ Part-Time _____

My current job title is _____

Organization _____

(2) _____ I am continuing my job search.

(3) _____ I am studying at _____

Program _____

(4) _____ Other.
Please specify: _____
