

Please sign this declaration each year and submit it to the Regis Registrar annually:
D.Min. Students : by March 31 each year [see “ iv” below].
Other AD Students: by July 31 each year

**REGIS COLLEGE
ADVANCED DEGREE STUDENT
DECLARATION OF FULL-TIME / PART TIME STATUS
FOR THE 2016/2017 ACADEMIC YEAR
September 1, 2016– August 31, 2017
(D.Min.: April 2016 – April 2017)**

In accordance with the relevant section of the TST Advanced Degree Handbook for my program:
Item 6.2 ThD and PhD Handbook, ThM Handbook and MA Handbook
Item 2.7 DMin Handbook
Item A6.5.2 & A7.1.2 GCTS Graduate Conjoint Degree Handbook

I attest that:

1. I am pursuing my studies as a full-time occupation and identify myself as a full-time student for the abovementioned period, i.e.
- (a) My supervisor considers me to be a full-time student.
 - (b) I am geographically available and visit the campus regularly. If I require an absence from the University for a period of more than four weeks during the academic term, I will obtain written permission from my supervisor/chair of my supervisory committee/Advanced Degree Director of my College.
 - (c) I regard myself as a full-time student. I regard my other time commitments as being compatible with this role.

- Note:
- i. A student in the residential period of their program is required to be fully involved on-campus for the entire academic year, which begins in September and ends in August.
 - ii. For the **MA and ThM programs**, students may engage in and complete their studies on a full-time or a part-time basis. However, under provincial government regulations, for purposes of funding, the student’s college must declare to the government whether the student is studying on a full-time or part-time basis.
 - iii. The **ThD and PhD (non-conjoint) programs** require full-time residency for the first two years of study in order to complete course requirements. However, the tuition fee structure changed from 2011 Fall entry where students are required to pay full-time fees for the first four years of their program.
 - iv. For the **DMin and PhD (conjoint) program**, students are required to be full-time for the duration of their whole program.

2. I will be engaged in academic activity during this period, but on a part-time basis.

Date

Student Number

Signature

Name – please print

Program