

Notice of Collection of Personal Information and Consent
(Ministry of Training, Colleges and Universities)
(Citizenship and Immigration Canada)

The school you are enrolled in has applied to host international students under the new International Student Program. To do so, the Government of Canada requires that your school be designated by the Ministry of Training, Colleges and Universities (the "Ministry"), and for the designation to be renewed at regular intervals.

As part of the designation and renewal processes under the International Student Program, the Ministry will conduct a site assessment to verify the information in your school's application with respect to its educational policies and procedures for all students. As part of the site assessment, the Ministry will need to review a representative sample of student records, such as student contracts, registration forms, records of enrollment, documents pertaining to academic assessment and progress, and other documents contained in the student file. This is to ensure that your school has implemented educational policies and procedures for both its international and domestic students. As such, the Ministry may need to make copies of student records in order to complete the designation process, which requires student consent to access the personal information you have provided to the school.

Your institution will also be required to share enrollment information and reporting with Citizenship and Immigration Canada (CIC) as a condition of being a designated institution approved under the International Student Program.

By signing below;

- you give consent to the Ministry to collect your personal information from your school and use it for the purposes outlined above; and
- you consent to share your attendance information with the CIC for the purposes of the International Student Program.

The Ministry collects and uses this information under the authority of s. 38(2) of the *Freedom of Information and Protection of Privacy Act* and the *Immigration and Refugee Protection Act (Canada)* and its *Regulations*. Questions about the collection, use and disclosure of this information may be addressed to:

Manager, Quality and Partnerships Unit
Private Career Colleges Branch
Ministry of Training, Colleges and Universities
77 Wellesley Street West P.O. Box 977
Toronto, Ontario M7A 1N3
416-314-0500 or ISP.TCU@ontario.ca

Name: _____	
Signature _____	Date _____ (DD/MM/YY)

For students under 18 years of age, the parent or guardian must also sign.

Name of parent/guardian: _____	
Signature _____	Date _____ (DD/MM/YY)